

RI District 3770, Philippines

GLOBAL GRANT APPLICATION TEMPLATE

The following pages outline the questions you will be asked on the online global grant application. You can use this document for planning purposes. Find the actual grant application at www.rotary.org/grants.

Step 1: Basic information

What's the name of your project?

[WATER SAVES LIVES XVI GGXXXXXXXX](#)

What type of project are you planning? (humanitarian project, vocational training, scholarship)

All global grants support activities within Rotary's areas of focus.

[HUMANITARIAN PROJECT](#)

Select the primary host and international contacts for this project.

The primary host contact lives in the country where the project, training, or study will take place. The primary international contact lives in another country. Both contacts will be responsible for all grant-related correspondence and reporting to The Rotary Foundation.

Primary Host Contact

[Armando B. San Diego / RC Meycauayan Uptown / D 3770 / Club / Primary Host Contact](#)

Primary International Contact

Step 2: Committee members

The committee will include at least three members from the host sponsor and three members from the international sponsor.

Who will serve on the grant's host committee?

Roselle Siose	RC Meycauayan Uptown	D3770	Secondary Host Contact
Gliceria Mizon	RC Meycauayan Uptown	D3770	Secondary Host Contact
Marilyn Baldivas	RC Meycauayan Uptown	D3770	Secondary Host Contact

Who will serve on the grant's international committee?

Do any of these committee members have potential conflicts of interest? If so, please briefly explain.

A conflict of interest is a relationship through which an individual involved in a program grant or award causes benefit for such individual or such individual's family, acquaintances, business interests, or an organization in which such individual is a trustee, director, or officer.

NO

Step 3: Project overview

Tell us a little about your project. What are the main objectives of the project, and who will benefit from it?

We're only asking for a general idea of the project. Try to be as concise as possible here. We'll ask you for details later in the application.

This 16th Global Grant on WATER SAVES LIVES PROGRAM of the Rotary Club of Meycauayan Uptown, D3770, Philippines aims to continue to supply the other needy schools not covered by the 15 previous Global Grants, WATER SAVES LIVES I to XV, with clean water supply system. This provides deep well, elevated tank and wash area each to 4 poor schools without supply of clean water, plus two(2) community deep wells in the poor neighborhood in Meycauayan and another wash area facility with simple filtration system to improve the health of the beneficiaries and vicinity sanitation and hygiene.

Four(4) poor public schools which would experience ownership of clean water supply source mostly for the first time, another two(2) poor community neighborhood with no water supply and one(1) wash area facility which will have the necessary 10-faucet wash/drinking area facility will benefit from this global grant. The said seven(7) school beneficiaries have a population ranging from 130 – 4,000 pupils and 10-120 teaching and non teaching personnel for a total of more or less 6,000 direct beneficiaries.

There are at least 17 poor schools more lined up for the projects but we selected only 7 for this application.

Step 4: Area of focus

Which area of focus will this project support?

Select at least one area. Note that we'll ask you to set goals and answer questions for each area of focus you select.

Peace and Conflict Prevention/Resolution

Disease Prevention and Treatment

Water and Sanitation

Maternal and Child Health

Basic Education and Literacy

Economic and Community Development

Step 5: Measuring success

Which goals of this area of focus will your project support?

We'll ask you questions about the goals you choose, and at the end of the project, you'll report on your results for each goal. Each area of focus has its own set of goals. Select only the goals that your project will address.

Water and Sanitation

How will you measure your project's impact?

Use only measures that are clearly linked to your goals and will demonstrate the project's impact on participants' lives, knowledge, or health. Find tips and information on how to measure results in the Global

Grant Monitoring and Evaluation Plan Supplement. (Add rows as needed.)

Measure	Collection Method	Frequency	Beneficiaries
Number of people with access to improved sources of drinking water	Direct observation	Every month	2500+
Number of individuals trained	Grant records and reports	Every six months	500-999
Number of people with access to improved sanitation facilities	Direct observation	Every six months	2500+

Do you know who will collect information for monitoring and evaluation?

If yes, please provide the name and contact information for that person or organization and briefly explain why this person or organization is qualified for this task. If no, please tell us how you plan to find a person or organization to complete this task.

The principals or their representatives.

They are the most knowledgeable persons in the schools and they can manage the projects most effectively or they can delegate the responsibilities effectively

Step 6: Location and dates

HUMANITARIAN PROJECT

Where and when will your project take place?

The 4 complete water supply system are in Nueva Ecija(2) and Rizal(1), Rosario(1), the 2 deep wells in Bulacan and another wash area facility in Bulacan.

The project shall take place in April 2025 to October 2025.

ROTARIAN PARTICIPANTS

Describe the role that host Rotarians will have in this project.

The host rotarians will conduct the community needs assessment to schools with no clean water supply or with scarce or very low water supply. They will look for international sponsors/partners to continue the project of supplying poor public schools and poor communities with clean water, entitled, WATER SAVES LIVES XVI. The host sponsors would initiate and work for the approval of the project. The host sponsor will monitor/manage the project all throughout its implementation from community assessment, bidding process to turnover of the finished project. RC Meycauayan Uptown (host sponsor) will monitor the project as to the specifications of labor and materials. The club will fully coordinate with the contractor and the school's water project committee to ensure success. When the project is finished, the host sponsor will turn over the project to intended beneficiaries covered by a Memorandum of Agreement each. The Rotary Club of Meycauayan Uptown's members will also help in providing training of the beneficiaries on proper maintenance of the facility as well as in educating them on proper hygiene and sanitation both in themselves and

their surroundings with the help of the school’s sanitation committee. The host sponsor will constantly visit and monitor the proper use and maintenance of these facilities in the future. The Host sponsors will do all the reporting to TRF and comply with all its requirements. The host sponsor will invite the international sponsors to monitor and/or visit the ongoing and/or finished project

Describe the role that international Rotarians will have in this project.

With the updates supplied by the host sponsor, the International Sponsor/s will give recommendations and suggestions, if necessary, for the success of the project. The International Sponsors will monitor the project and would guide the host sponsor as to the correctness of the procedure of implementation and the specifications of the materials from the said updates submitted by the host sponsor. If time permits, the international sponsor/s will visit the projects.

Step 8: Budget

What local currency are you using in your project’s budget?

The currency you select should be what you use for a majority of the project's expenses.

Peso

What is the U.S. dollar (USD) exchange rate?

P58 per US\$ (Nov 2024)

What is the budget for this grant?

List each item in your project's budget. Remember that the project's total budget must equal its total funding, which will be calculated in step 9. Every global grant includes a match of at least \$15,000 from The Rotary Foundation's World Fund. Project budgets, including the World Fund match, must be at least \$30,000. (Add rows as needed.)

#	Category*	Description	Supplier	Cost in local currency	Cost in USD
1	Equipment	ELEVATED TANK @ US\$2,800 each, 4 units (15 to 20 ft high platform, 1,000L tank), angle/round bars, SS tank, catwalk, ladder, pipes/fittings and automatic float valve system. \$2,800 x 4=11,200	Winning bidder	PhP649,600	US\$ 11,200

2	Equipment	DRINKING / WASH STATION 5 units, consisting of concrete structure, 10 faucets and pipelines, roofing, angle and round bars: with simple filtration system. \$1,400 x 5 = \$7,000	Winning Bidder	PhP 40,600	US\$7,000
3.	Equipment	DEEPWELL with motorized pump, US\$3,900.00 each, 6 schools, consisting of jack pump (6 strokes), induction motor(US) 1 to 1-1/2HP, cylinder, max. 10 – 2” pipes, 10 3/8” internal pipes, etc. \$3,900 x 6 = \$23,400	Winning bidder	PhP 1,357,200	US\$23,400
4.	Equipment	Pump house, US\$200.00 each, 4 units. Simple neighborhood deep well roofing, \$300 each, 2 units \$200 x 4 = \$800 \$300 x 2 = \$600 Total - \$1,400	Winning Bidder	PhP81,200	US\$1,400
5.	Training	TRAININGS/SEMINARS, US\$300.00 each, 7 sites. Maintenance, Sanitation and Hygiene Seminars \$300 x 7 = \$2,100	Assorted	PhP121,800	US\$2,100
6.	Signage	Wall printings US\$100, 7 sites. \$100 x 7 = \$ 700	Assorted	PhP40,600	US\$700
7.	Accommodation	For Distance more than 4hr-drive, stay overnight for visit/monitoring \$350 x 4 = \$1,400	Assorted	PhP81,200	US\$1,400
8.	Monitoring / Evaluation	Visits of the projects for inspection, before, during and after the implementation of the project to ensure success. \$300x7 = \$2,100	Assorted	PhP 121,800	US\$2.100

9	Publicity	Promotions/etc., US\$100.00 each \$100 x 7 = \$700	assorted	PhP40,600	US\$700
10.	Project management	Contingencies	assorted	PhP232,000	US\$4,000
Total budget: 2547600				PhP2,766,600.00	US\$47,700

*Possible categories: Accommodations, Equipment, Monitoring/evaluation, Operations, Personnel, Project management, Publicity, Signage, Supplies, Training, Travel, Tuition

Supporting documents

Upload any documents, such as price bids or pro forma invoices, to substantiate the listed expenses.

Step 9: Funding

Tell us about the funding you've secured for your project.

We'll use the information you enter here to calculate your maximum possible funding match from the World Fund. List all of your funding, including cash contributions and District Designated Funds (DDF). (Add rows as needed.)

#	Source	Details	Amount (USD)	Support*	Total

*Whenever cash is contributed to the Foundation to help fund a global grant project, an additional 5 percent is applied to help cover the cost of processing these funds. Clubs and districts can receive Paul Harris Fellow recognition points for the additional expense.

How much World Fund money would you like to use on this project?

The World Fund can match all of the DDF contributed to your project by 80%. \$_____

Step 10: Sustainability

Sustainable projects provide long-term solutions to community problems — solutions that community members themselves can support after grant funding ends. Your answers to the questions below will help us understand the components of your project that will make it sustainable.

Describe the community needs that your project will address.

Lack of clean water supply.

The benefiting communities, specially with deep wells, are mostly in remote areas, poor public schools and communities, so poor that they don't have clean water supply from the city or municipal water supplies. A few schools were already served with supply of clean water by WATER SAVES LIVES projects (Matching Grants and Global Grants) but this counts only to 5% of the total schools and about 11% of those with no water supply. In some cases, the pupils are fetching water from as far as one kilometer from the school and are comparatively sickly and unsanitary. The local government cannot provide enough financial assistance to said areas and the schools have outstanding "no solicitation" policy.

As very poor areas, the school beneficiaries also need additional classrooms, chairs and school supplies like books and notebooks for the pupils. But since those are lacking needs, the most important one is the need of potable water supply-a problem almost started when the schools were constructed and a problem that may simultaneously solve the sickly population of the pupils. Previous WATER projects solved the problems of a few schools but it was so successful that almost the rest of the schools requested a complete water supply system project for each of them. Upon conducting the community needs assessment, we passed through the community neighborhood which really have no water supply and residents have to fetch water as far as 2 kilometers away for their needs.

Accompanied by this project is the training of the school maintenance crew and/or the PTA(Parents-Teachers Association) members or the community leaders if in poor neighborhood on the proper use and maintenance of the water system as well as attaining its purpose for the intended beneficiaries. Also included as of same importance is the Hygiene and Sanitation Seminar.

The post pandemic requirements of the schools are the wash area facilities. Those schools with enough supply of water but lacking wash area facilities are now being considered as beneficiaries for a 10-faucet wash area system.

How did your project team identify these needs?

This is a follow up project from the successful District Matching Grants project entitled WILSERV I and II (Water Is Life – Sanitary Extraction in Rural Villages) where this project proposal's primary host contact person was yours truly, PP Armando "Sandie" B. San Diego, the DGSC and a Past DRFCC who implemented the district wide project with all the 64(I)/76(II) benefiting with one project each. Having known the areas of school beneficiaries so well, RC Meycauayan Uptown, through its Board of Directors, opted to extend the project to 2 schools in Nueva Ecija, some 130 miles away, in the middle of District 3770 where there are really more poor schools/public places with scarce supply of clean water, 3 schools/sites in Bulacan, 1 in Rizal and 1 in Batangas. The school and community beneficiaries have a population of more than 4,000 individuals. Seminars/Trainings on maintenance and operations plus those of sanitation and hygiene form a major part of the project.

How were members of the benefiting community involved in finding solutions?

The school faculty and staff as well as the Parents-Teachers Association were looking for sponsors to help them own water supply system which the school and the local government cannot afford. Because of the success of the Rotary Club of Meycauayan Uptown's Water Saves Lives Program, many schools heard about this and looked for us to put them in line for the next beneficiaries. The poor community neighborhoods which have no water supply also approached us for similar deep well where people can fetch water.

The school beneficiaries were asked to create a SCHOOL WATER PROJECT COMMITTEE composed of Teachers, members of the Parents-Teachers Association, selected school maintenance staff and students and at least a representative from Barangay Council. The poor neighborhood will be taken care of the Barangay Committee for the project. The committee will be tasked to identify the project water table where potable water can be extracted. The members of the committee would survey the place to determine exactly the status and condition of the site by way of asking questions from the owners of the nearest deep well sources, if any, and/or from the knowledgeable drillers of the place for comparison with what the Rotary Club of Meycauayan Uptown gathered data during its community assessment exercise. They will also be involved in monitoring the implementation so that in the absence of the members of the Rotary Club of Meycauayan Uptown, the drillers know that they are being monitored. A good coordination from among the Rotarians, contractor and the beneficiaries would result.

How were community members involved in planning the project?

Immediately after the school beneficiaries were considered, the school principals were asked to form a school water project committee composed of school teachers and staff, selected pupils, members of Parents-Teachers Association and at least a representative from Barangay Council. They were required to make their own surveillance by knowing the vicinity water table depth or how many pipes would be needed to extract clean waters from the ground. They were also asked their recommendations where to put the project. Before the application, the members of the Rotary Club of Meycauayan Uptown met them and finalized from their preparations/surveillance, where to put the

project and the separate monitoring the school committee will do during implementation stage and how to sustain the project the longest period.

HUMANITARIAN PROJECTS – PROJECT IMPLEMENTATION

Summarize each step of your project's implementation.

Do not include steps related to fundraising, applying, or reporting. (Add rows as needed.)

Project implementation

#	Activity	Duration
1	Construction of deepwell, elevated tank and drinking station in 2 elementary schools and 2 wash area facilities to 2 schools in Nueva Ecija and Bulacan;	Dec 18,2024-Mar 08,2025
2	Construction of deepwell, elevated tank and drinking station in 2 schools and 2 wash area Facilities in Bulacan, Isabela and Rizal.	Mar. 08,2025–May. 20, 2025
3.	Maintenance, Hygiene and Sanitation Seminar and Turnover	Mar. 28. 2025-May. 28, 2025

Will you work in coordination with any related initiatives in the community? If yes, briefly describe the other initiatives and how they relate to this project. If no, please explain. Are local initiatives not addressing these needs? Or, if they are, why did you decide not to work with them?

No.

The local initiatives plan/try to address these needs by way of solicitations and portion of fund raising activities. However, their efforts are not enough to finance the water source system with Deepwells, Wash areas and elevated tanks. The local government has other prerogatives than supply of drinking water like the school supplies, etc.

There can be value in working with other groups including governments, nonprofit organizations, and private companies.

Please describe the training, community outreach, or educational programs this project will include.

Together with the extraction of clean water, the project aims to improve hygiene and sanitation in the schools when the project is finished and will be conducted by the school.

The maintenance seminar will be conducted by the contractor or its representative/s to sustain the project and to use it long after the implementation and turnover.

How were these needs identified?

During the first potable water source projects (Water Saves Lives), especially the first one, the members of the club through community assessment discovered that there were so many poor elementary schools with no potable water or no water supply at all. Some students fetched water as far as 1 kilometer away for the school use. There are many schools' needs like books, chairs, computers and other school supplies but the Rotary Club of Meycauayan Uptown members unanimously chose potable water supply as we believe that drinking water and sanitation and hygiene are tools to learning process.

What incentives (for example, monetary compensation, awards, certification, or publicity), will you use, if any, to encourage community members to participate in the project?

We do not give much incentives because ownership of potable water source for the first time is unparalleled to them. However, even if we have contractor to do the projects and we asked the beneficiaries to do a job pertinent to the project but outside the contract, we usually give monetary allowance, sometimes certificates depending on the situation but we usually conduct feeding or gift giving or both during the seminars and turnovers.

List any community members or community groups that will oversee the continuation of the project after grant-funded activities conclude.

The beneficiaries with their assigned committee will oversee the sustainability of the project as stated in the Memorandum of Agreement signed during the turnover. Also, for the school, a representative from the Barangay is deliberately included in the school water committee or the Barangay itself for community project so that the barangay council can lend a hand in the future as needed.

These may or may not be Rotary members or clubs.

The school water project committee whose members include the teachers and staff, Parents- Teachers Association(PTA), selected students and at least a representative from Barangay Council or the Barangay itself for the community deep well. The latter was included in the committee for trouble shooting, if any, and technical assistance that maybe needed.

Please provide an operations and maintenance plan for the equipment or materials you anticipate purchasing for this project. This plan should include who will operate and maintain the equipment and how they will be trained.

MAINTENANCE AND OPERATION OF THE POTABLE WATER SOURCE SYSTEM

To impart to the new owner/beneficiary of the potable water source system the knowledge on how to maintain and operate the system to prolong its life long after the turnover of ownership

Seminar Outlines:

- a. Orientation on the operation and maintenance of the project.
- b. Orientation on the parts of the water source system and how to handle and maintain them. Also, discussion of the replaceable parts of the machines/apparatus and where to purchase them.
- c. Safety precautions in climbing and cleaning the elevated tank.
- d. Operation, oil level inspection and oil replacement of the pump
- e. Inspection of the pump motor, including safety on electrical switch/breaker and the connecting lines.
- f. Simple trouble shooting for leaks and pipe/fitting replacements
- g. Cleaning of the filtration system and correct replacement of the filter cartridge
- h. Minor trouble shooting on the float valve system
- i. Water conservation and minimal use of electricity.
- j. Actual operation of the system

Those who will be trained, will train, in turn, the selected members of the school faculty and PTA after which will conduct semi-annual training/seminar. The trained crew will be able to take care of the machines and apparatus and will in

turn train their co-school constituents, thus, prolonging the life of the project. They will be responsible for the operation and maintenance of the machine after the training when the project is turned over to the school.

Describe how community members will maintain the equipment after grant-funded activities conclude. Will replacement parts be available?

The main batch of trainees (the water project committee members) will be observed on how they will handle the maintenance and operation of the Water Source System/Supply and will check as to whether or not the motor pump and project parts have substantial deterioration already, at least every month for six months after the turnover of the project. They will operate and maintain the water project system.

Replacement parts are usually available in almost all hardware stores. The project is expected to last long beyond its turnover to the school.

If the grant will be used to purchase any equipment, will the equipment be culturally appropriate and conform to the community's technology standards?

Yes

Please explain.

All the parts, motors, equipment conform to the local quality standards but the grants chose the better or the best ones as specified in the contract. Local technology standards are very important for a simple, doable maintenance and yet with prolonged life of the project.

The main reason is the sustainability of the project which is the very purpose of the global grant compared to the old matching grant system.

After the project is completed, who will own the items purchased by grant funds? No items may be owned by a Rotary district, club, or member.

The schools as beneficiaries or the Barangay for community deep well

Will any part of the project generate income for ongoing project funding? If yes, please explain.

No.

Funding

Have you found a local funding source to sustain project outcomes for the long term?

Yes

Please describe this funding source.

Actually, the reason why a representative from Barangay Council(local government) is included in the school Water Project Committee is for the further maintenance and possible financial support for the project.

However, the main source of maintenance funding is not the fund raising activity of the Parent- Teachers Association (PTA) as it is now prohibited by the Department of Education. The school will request from the Department of Education through its ANNUAL IMPLEMENTATION PLAN and WORK AND FINANCIAL PLAN budget or the Maintenance Operations, and Other Expenses(MOOE) from the Department of Education.

Will any part of the project generate income for ongoing project funding? If yes, please explain.

No.

